



Lifetime Networks
Medication Monitoring and Management
2021

Medication Monitoring and Management Report 2021

In 2020, Lifetime Networks continued to provide Medication Monitoring or Management to the individuals who requested it Lifetime Networks. We provided Medication Management to two individuals in Lifetime Networks and in September, a third person was added to the roster of Individuals with Medication Management. Lifetime Networks has no medication errors in the reporting year.

Policy

This year, Lifetime Networks edited our Medication Administration Policy to reflect more accurately Lifetime Networks' responsibilities for Medication in relation to the individuals we support. Lifetime Networks added a direction for the use of Medical Marijuana in 2020 as well.

Documentation

Lifetime Networks identified two individuals who require support for medication in our programs. These individuals have the following documented in their files:

- An up to date record of all medications including prescription and non-prescription medications used by the individual which includes:
 - o Name of medication
 - o The dosage, including strength or concentration
 - o The frequency
 - o Instructions for use including administration route
 - o Potential side effects
 - o Drug interactions
 - o For prescribed medications:
 - The prescribing professional and phone number
 - Dispensing pharmacy and contact information
- An annual review of all medications by the person served occurs by a physician or qualified professional licensed to prescribe or dispense medications

We requested and received from the individual's residential supports the above information in the first point. We have requested confirmation that an annual review of medication has occurred, we continue to work closely with the residential support agency to obtain this information. We are working with the residential support agency to maintain the individual's file.

In September, a new individual was identified who requires support for medication in our programs. Lifetime Networks has worked with Vinge and Associates to create a Seizure support plan and train staff appropriately on the use of it and the medication involved.

Training

All staff members who give medication at Lifetime Networks have a Medication Administration training and competency based quiz on file. In September, staff members were trained by Augustus Kopps, RN of Vinge and Associates to correctly use an individual's seizure support plan including the use of the PRN medication.

Medication Monitoring and Management Goals 2021

#	2020 Improvement Goal	2021 Improvement Goal	Indicator for Success	Person Responsible	Target Date	2020 Completion date/status	2021 Completion Date/Status
1.	Complete information collected for individuals in Lifetime Networks that are identified who require medication administration.	Complete information collected for individuals in Lifetime Networks that are identified who require medication administration or monitoring	Information will be captured in HR database and in individual files	CI, employment and respite managers and coordinators	Ongoing	Complete located in Network Shares in Participant Information.	
2.	Individuals served who have medication monitored or managed during CI program times will have their medication use reviewed annually	Individuals served who have medication monitored or managed during CI program times will have their medication use reviewed annually	100% of individuals with managed medications at Lifetime Networks will have their medications reviewed annually by a physician or licensed professional	CI and employment managers and coordinators	October 2020	June 2020, requested via email from group home for individual- Complete July 2020	
3.	All staff, new and continuing who support an individual who requires medication administration will have competency based training in their personnel file annually.	All staff, new and continuing who support an individual who requires medication administration will have competency based training in their personnel file annually.	100% of staff who support an individual who requires medication administration will have competency based training in their personnel file annually.	CI, EMPLOYMENT AND RESPITE managers and coordinators	October 2020	June 2020, two staff members trained on Medication Administration An additional 8 people were trained in September	

