



### **Facilitator- InclusionWorks!**

**Lifetime Networks** is a not for profit society that offers support to people with developmental disabilities, Fetal Alcohol Syndrome and disabilities under the Autism Spectrum. We see a future where people with disabilities live safely in their communities, where they can fulfill their potential and enjoy lifelong friendships and support.

**InclusionWorks!** provides an individualized, age appropriate, community-based program for young adults with developmental disabilities. InclusionWorks! is a community inclusion model developed by and in collaboration with families of young adults with developmental disabilities who are eligible for CLBC support. Relying less on “traditional” service provision, IW families have opted for Individualized Funding from CLBC and promote effective community inclusion through a family governance model.

### **Job Summary**

The InclusionWorks! Facilitator is responsible for helping to plan and deliver the activities of the InclusionWorks! group. The InclusionWorks! Facilitator reports directly to the InclusionWorks! Supervisor.

### **Hours and Compensation**

- 30 hours/week
- Rate of pay will be employee specific.
- Eligible for Benefits

### **Responsibilities include:**

- Creating individualized and meaningful programming that teaches life and work place skills in community settings.
- Assisting in last-minute changes with schedules and desired support locations.
- Researching and organizing monthly and special (i.e. camping trips) activities in collaboration with the team.
- Working with participants, families, and community partners to ensure participants’ progress on education, employment, and their person-centered goals.
- Attending family/team meetings as required.
- Attending annual meetings to update goals with participants and family members.
- Providing job maintenance and development opportunities for participants in the program.

### **Qualifications:**

- Post- secondary certification related to support for people with developmental disabilities or related experience.



- Experience supporting persons with developmental disabilities.
- Experience organizing programs and objectives.
- Experience implementing programs to achieve objectives.
- Class 5 driver license.
- Reliable vehicle for transporting individuals is an asset.

**Skills and Abilities:**

- Ability to demonstrate effective written and verbal reporting skills.
- Ability to work effectively with others in both group and one to one settings.
- Ability to network effectively within the community.
- Ability to document and monitor the progress of individuals using Person Centered Planning tools.
- Ability to demonstrate effective use of interpersonal communication skills.
- Ability to demonstrate effective time management.
- Ability to address the physical support needs of individuals.
- Ability to demonstrate technology literacy.
- Ability to use positive behaviour supports.
- Ability to write accurate Critical Incident Reports

**Contact:**

Please send resume and cover letter to Mike Mackereth (Mike@Lnv.ca) by end of Nov 26, 2021.

***LIFETIME NETWORKS IS AN INCLUSIVE AND DIVERSE EMPLOYER! We look forward to hearing from you.***