



Community Support Workers- InclusionWorks!

Lifetime Networks is a not for profit society that offers support to people with developmental disabilities, Fetal Alcohol Syndrome and disabilities under the Autism Spectrum. We see a future where people with disabilities live safely in their communities, where they can fulfill their potential and enjoy lifelong friendships and support.

InclusionWorks! provides an individualized, age appropriate, community-based program for young adults with developmental disabilities. InclusionWorks! is a community inclusion model developed by and in collaboration with families of young adults with developmental disabilities who are eligible for CLBC support. Relying less on “traditional” service provision, IW families have opted for Individualized Funding from CLBC and promote effective community inclusion through a family governance model.

Job Summary

The InclusionWorks! Community Support Worker is responsible for helping to plan and deliver the activities of the InclusionWorks! group. The InclusionWorks! Community Support Worker reports directly to the InclusionWorks! Co-Ordinator.

Hours and Compensation

- 30 hours/week Monday – Friday 9-3 PM
- Rate of pay will be employee specific. External candidates wage is \$23.68/hour

Responsibilities include:

- Assisting in last minute changes with schedules and desired support locations.
- Attending annual meetings to update goals with participants and family members.
- Providing job maintenance and development opportunities for participants in the program.
- Implementing and evaluating community-based recreational, social and, educational activities.
- Encouraging and facilitating participation in activities; providing guidance and instruction
- Providing skill-building to individuals such as life skills, social skill and employment related skills; models appropriate behaviour
- Using positive behavioural supports at all times to ensure the safety of individuals served, community members, yourself, and other support team members.
- Responding to crises or emergencies in accordance with established policies and guidelines
- Communicating progress, changes or concerns regularly to the Program Co-ordinator
- Communicating with the families or caregivers of the individuals served
- Documenting the supports provided and individual’s progress
- Maintaining related records and producing reports as required



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- Participating in the creation and implementation of Person Centred Plans
- Following health and safety standards
- Administering medication as required in accordance with established guidelines, procedures and instructions
- Recording hours and shifts worked in virtual payroll system

Qualifications:

- Post- secondary certification related to support for people with developmental disabilities or related experience.
- Experience supporting persons with developmental disabilities.
- Experience organizing programs and objectives.
- Experience implementing programs to achieve objectives.
- Class 5 driver license.
- Reliable vehicle for transporting individuals is an asset.

Skills and Abilities:

- Ability to demonstrate effective written and verbal reporting skills.
- Ability to work effectively with others in both group and one to one settings.
- Ability to network effectively within the community.
- Ability to document and monitor the progress of individuals using Person Centered Planning tools.
- Ability to demonstrate effective use of interpersonal communication skills.
- Ability to demonstrate effective time management.
- Ability to address the physical support needs of individuals.
- Ability to demonstrate technology literacy.
- Ability to use positive behaviour supports.
- Ability to write accurate Critical Incident Reports

Contact:

Please send resume and cover letter to Mike Mackereth (Mike@Lnv.ca) by Sept 5, 2023.

LIFETIME NETWORKS IS AN INCLUSIVE AND DIVERSE EMPLOYER! We look forward to hearing from you.